

Name of organization:

Person completing form:

Instructions: Please provide the best estimates for completion dates. These milestones will assist us to make sure projects will expend funds in accordance with RFA Section 4.1, as well as create the basis for the payment schedule.

Design, Acquisition, and Construction

| PHASE | MILESTONE | ESTIMATED DATE (or N/A) |
|--------------|--|-------------------------|
| Feasibility | Feasibility Study | |
| Feasibility | Site Programming | |
| Feasibility | Fit Study | |
| Feasibility | Stakeholder Support | |
| Feasibility | Business Plan | |
| Feasibility | Development Team Identified | |
| Design | Architect Hired | |
| Design | Construction Manager Hired | |
| Design | Schematic Drawings (SDs) Start | |
| Design | Schematic Drawings (SDs) Complete | |
| Design | Engineering Teams Hired (Geotech/Civil/Structural/MEP) | |
| Design | Design Drawings (DDs) Start | |
| Design | Design Drawings (DDs) Complete | |
| Acquisition | Development Team Hired | |
| Acquisition | Feasibility Study/Schematic Designs | |
| Acquisition | Letter of Intent (LOI) Delivered | |
| Acquisition | Purchase and Sale Agreement (PSA) Delivered | |
| Acquisition | PSA Executed | |
| Acquisition | Due Diligence/Physical Needs Assessment | |
| Acquisition | Community Support Approvals | |
| Acquisition | Legal Review of Title/PSA/Due Diligence | |
| Acquisition | Due Diligence Ends | |
| Acquisition | Will Serve Letters Received Approvals | |
| Acquisition | Land Closing/Encumbered | |
| Development | Construction Drawings (CDs) Start | |
| Development | General Contractor RFP Start | |
| Development | General Contractor Selected | |
| Development | Construction Contract (GMAX) executed | |
| Development | Construction Drawings (CDs) 85% complete | |
| Development | CDs Submitted for Building Permit | |
| Development | Building Permit Issued | |
| Construction | Break Ground/Start Construction | |
| Construction | Foundations Complete | |
| Construction | Exterior Envelope Complete | |
| Construction | Finish Construction | |



| | | |
|---------------------|---|--|
| Construction | FFE Delivery | |
| Construction | Walk Through/Sign Off | |
| Construction | All Liens Lifted/Final Payments | |
| Construction | Temporary Certificate of Occupancy Issued | |
| Move-In | Interiors & Operating Systems Finalized | |
| Move-In | Start Operations | |

