

Form 8: Schematic Design Checklist

Agency Name:

Lead Authorized Representative or Project Director:

Instructions: Please complete this form with as much information as possible. Fill in yellow cells. Utilize your development team to fill in dates. Ideally, your schematic design (SD) drawings will include ALL of the below architectural and engineering technical information to determine if your project is "Project Ready" or beyond.

<i>*Please provide Total # Square Feet of finished new construction at your project:</i>	Sqft
--	-------------

	Date Started	Date Completed
Civil Engineering		
Site Dimension Control		
Off-Site Utilities		
On-Site Utilities		
Grading and Drainage		
Structural Engineering		
Foundation Design		
Garage Design		
Building Frame		
Architectural/Interiors		
Building and Site Plan		
Unit Plans and Finish Program		
Amenity Space Layout		
Area Tabulations		
Roof Design		
Exterior Elevations		
Exterior Materials		
Elevator Quality and Speed		
MEP Engineering		
HVAC Systems Design		
Electrical Systems		

	Plumbing Systems		
	Energy Conservation Concepts		
	Landscape Architecture		
	Landscape Design Concepts		
	Hardscape Design Concepts		
	Softscape Design Concepts		
	Development		
	Schedule Summary		
	Soft Cost Summary		
	Consultant Proposal Summary		
	Building Tabulations Summary		
	Full SD Drawing Set Review		
	Building Elevations Review		
	Building Core Spaces and Systems		
	Unit Plan Review		
	Site and Landscape Design Review		
	Lighting Exterior Concepts Review		
	Construction		
	Hard Cost Budget Summary		